

Photographer SIR's Branch 37



Position Responsibilities for Chair & Assistant

Date 3/17/16

Attend monthly meeting and take photographs appropriate for inclusion in the monthly bulletin and as requested by the Big Sir or other SIR members.

Photos include:

- Birthday recognition
- Special Awards and Recognitions
- New Members and their Sponsors
- Winners of the monthly drawing
- Speaker
- Christmas lunch and program
- Outgoing and incoming SIR officers

Photos are promptly e-mailed to the Bulletin Editor with a description of who is in each photo.

Photographer also provides digital images of any photos taken to whoever requests them. Photographer does not provided printed copies of images.